Wedding Planning Timeline & Checklist (12-18 Months Prior)

Date Complete	*Task*	*Assigned To*	*Notes*
	Start a wedding binder and/or computer folder		
	Have budget conversations with those responsible for any part of payments and come up with an overall wedding budget		
	Determine wedding party and invite them to be a part of your wedding		
	Create a rough draft guest list (A, B, C if necessary)		
	Book your venue and set a date		
	Hire a Wedding Planner, if desired		
	Research photographers, bands, florists, caterers, etc.		
	Book photographer and videographer		
	Book caterer (if not provided with the venue)		
	Start a Vendor Contact List		
	Throw an engagement party, if desired		
	Start narrowing down color schemes and design ideas		
	Decide on the formality of your wedding		
	Take engagement photos once your photographer is booked		
	Relax for a few months, enjoy being engaged. The big stuff is booked!		
Insert Your Own Tasks Below!			

Notes:

Wedding Planning Timeline & Checklist (8-10 Months Prior)

Date Complete	*Task*	*Assigned To*	*Notes*
	Finalize your wedding style, color scheme, vibe, etc		
	Book a florist		
	Book Officiant		
	Reserve a block of rooms at 3 different hotel locations for wedding guests		
	Order Save the Dates once engagement photos are received		
	Book Wedding Day entertainment (Band, DJ, Ceremony Musicians, etc)		
	Complete your gift registry		
	Attend tastings & begin narrowing down your baker for cakes and desserts		
	Go Wedding Dress shopping & purchase dress(es)		
	Go Wedding Party attire shopping & place orders		
	Create wedding website		
	Update guest list with all addresses needed		
	Book linen/chair/table vendors if not supplied through your venue		
	Update vendor contact list		
	Begin discussing and/or booking bachelor/ bachelorette party festivities		
	Don't forget to enjoy this time with your future spouse!		
Insert Your Own Tasks Below!			
Notes:			

Wedding Planning Timeline & Checklist (6-7 Months Prior)

Date Complete	*Task*	*Assigned To*	*Notes*
	Send out Save the Dates		
	Choose an invitation suite or style		
	Attend a tasting with your caterer & decide on the menu		
	Start considering your ceremony details		
	Decide on a honeymoon date & destination		
	Update passports & book honeymoon accommodations		
	Book a florist ASAP if not already completed		
	Select any special persons to be part of ceremony		
	Select ring bearer & flower girl attire, if desired		
	Discuss parents' attire with them, if desired		
	Arrange transportation for wedding party & guests		
	Begin discussing a day of timeline		
	Update registries		
	Book hair and make-up artists		
	Update wedding party on decided details		
	Book wedding cake and/or dessert baker		
	The big day will be here before you know it!		
Insert Your Own Tasks Below!			

Notes:

Wedding Planning Timeline & Checklist (4-5 Months Prior)

Date Complete	*Task*	*Assigned To*	*Notes*
	Book rehearsal dinner venue		
	Order invitations		
	Hire a calligrapher or start addressing invitations		
	Book day after brunch, if desired		
	Update Shower/Party hosts with your guest list		
	Purchase host/hostess gifts		
	Plan welcome baskets/bags for hotels, if desired		
	Finalize & book day-of beauty appointments		
	Order wedding favors, if desired		
	Contemplate late night snacks for wedding night		
	Select & purchase wedding bands if not already done		
	Decide on guest book, photo booth ideas		
	Update vendor contact list		
	Book wedding night accommodations for yourselves!		
Insert Your Own Tasks Below!			

Notes:

Wedding Planning Timeline & Checklist (3 Months Prior)

Date Complete	*Task*	*Assigned To*	*Notes*
	Purchase wedding party gifts		
	Finalize floral order		
	Finalize readings for ceremony		
	Start dress fittings		
	Purchase wedding day accessories		
	Finalize general timeline for the day		
	Purchase gift for your spouse to be, if desired		
	Confirm Wedding Party attire delivery dates		
	Update vendor contact list		
	Send invitations 6-10 weeks prior with RSVPs due 4 weeks prior		
Insert Your Own Tasks Below!			

Notes:

Wedding Planning Timeline & Checklist (2 Months Prior)

Date Complete	*Task*	*Assigned To*	*Notes*
	Choose music for ceremony & reception		
	Send rehearsal dinner invitations		
	Purchase undergarments & have 2nd fitting		
	Touch base with all vendors		
	Meet with photographer to discuss timing, shot list, etc		
	Have bachelor and/or bachelorette parties		
	Go for beauty appointment trials, if not completed		
	Update vendor contact list		
	Send invitations 6-10 weeks prior with RSVPs due 4 weeks prior		
Insert Your Own Tasks Below!			

Notes:

Wedding Planning Timeline & Checklist (3-4 Weeks Prior)

Date Complete	*Task*	*Assigned To*	*Notes*
	Start collecting RSVP's		
	Order ceremony programs & reception menus		
	Have final fitting		
	Send final timeline to vendors		
	Update wedding party on details		
	Take bridal portraits, if desired		
	Begin contacting guests who have not RSVP'd		
	Send final payments to vendors per their contracts		
	Confirm ceremony order & vows with officiant		
	Review playlist with Band, DJ & Ceremony musicians		
	Order return address labels & thank you cards		
	Determine any day of assignments for family or wedding party & tell them of their duties		
	Make escort cards or send names to calligrapher once RSVP's are received		
	Confirm alcohol and catering counts - Generally due 2-3 weeks prior		
	Pick up your marriage license - No more than 30 days prior!		
Insert Your Own Tasks Below!			
Notes:			



Wedding Planning Timeline & Checklist (1-2 Weeks Prior)

Date Complete	*Task*	*Assigned To*	*Notes*
	Pack for your honeymoon if leaving immediately after		
	Pick up Wedding Party attire order, if needed		
	Create a seating chart & print or have printed once RSVP's are finalized		
	Give final count to rehearsal dinner venue		
	Set aside any payments to be delivered to vendors on the day of		
	Double check timeline & update any last minute changes		
	Go for beauty appointments, if needed		
	Assemble & distribute guest welcome baskets		
	Pack a bag of things to go to the ceremony		
	Pack a wedding night bag, separate from honeymoon luggage		
Insert Your Own Tasks Below!			
Notes:			